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Team Requirements Elicitation

Week 1-2 Work

Prog/Product Dev: Customer Elicitation

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Table of Contents

[Epic Story 1: Discovery Elicitation Techniques 2](#_Toc156928884)

[Epic Story 2: Empathy Elicitation Techniques 2](#_Toc156928885)

[Epic Story 3: Analysis Elicitation Techniques 3](#_Toc156928886)

[Epic Story 4: Create SRS Document 3](#_Toc156928887)

[Epic Story 5: Start User Documentation 4](#_Toc156928888)

# Epic Story 1: Discovery Elicitation Techniques

**Objective:** Complete the discovery phase by employing various elicitation techniques.

**Tasks:**

1. **Interview Stakeholders:**
   * Schedule and conduct interviews with key stakeholders to gather insights and expectations.
   * Document findings and identify key requirements.
2. **Workshop Sessions:**
   * Organize workshops with relevant project members to brainstorm and prioritize features.
   * Capture outcomes and incorporate them into the discovery process.
3. **Prototyping:**
   * Develop a basic prototype to visualize potential features and gather feedback.
   * Iteratively refine the prototype based on stakeholder input.
4. **Document Analysis:**
   * Review existing documents related to community engagement and feedback.
   * Extract relevant information to inform the discovery process.
5. **Benchmarking:**
   * Research industry benchmarks for similar community apps to understand best practices.
   * Incorporate benchmark findings into the overall discovery insights.

# Epic Story 2: Empathy Elicitation Techniques

**Objective:** Complete the empathy phase by understanding the emotions and needs of users.

**Tasks:**

1. **User Interviews:**
   * Conduct interviews with end-users to empathize with their needs and challenges.
   * Document user stories and pain points.
2. **Observation Sessions:**
   * Observe users interacting with existing community platforms, if available.
   * Identify user behaviors and preferences.
3. **Surveys/Questionnaires:**
   * Distribute surveys to a wider audience to collect diverse opinions and feedback.
   * Analyze survey responses to gain a deeper understanding of user sentiments.

# Epic Story 3: Analysis Elicitation Techniques

**Objective:** Complete the analysis phase by systematically analyzing requirements and constraints.

**Tasks:**

1. **Requirements Prioritization:**
   * Collaborate with stakeholders to prioritize requirements based on business value.
   * Create a prioritized list of features for the Community Board app.
2. **SWOT Analysis:**
   * Perform a SWOT analysis to identify strengths, weaknesses, opportunities, and threats.
   * Incorporate SWOT insights into the overall project analysis.
3. **Scenario Analysis:**
   * Analyze potential scenarios to uncover non-functional requirements and constraints.
   * Document scenario-based requirements.

# Epic Story 4: Create SRS Document

**Objective:** Develop a comprehensive Software Requirements Specification (SRS) document for the Community Board app.

**Tasks:**

1. **Template Creation:**
   * Utilize a Language Model (LLM)/AI to generate an outline/template for the SRS document.
   * Ensure the template includes sections for Front-End, Back-end, and Database/Tables.
2. **Content Generation:**
   * Collaborate with the LLM/AI to populate the SRS document with relevant content.
   * Provide detailed information on core features, stretch features, and next features.
3. **Iteration and Review:**
   * Iterate on the SRS document based on feedback from stakeholders.
   * Ensure clarity and alignment with project goals.

# Epic Story 5: Start User Documentation

**Objective:** Initiate the process of creating user documentation for the Community Board app.

**Tasks:**

1. **Documentation Planning:**
   * Outline the scope and structure of the user documentation.
   * Define target audiences and their information needs.
2. **Content Creation:**
   * Begin drafting user documentation content, focusing on key features and user interactions.
   * Incorporate feedback from usability testing and early user feedback.
3. **Collaboration with Developers:**
   * Work closely with developers to understand technical aspects and translate them into user-friendly documentation.
   * Ensure documentation aligns with the user experience.